



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 6228142
Procuring Entity DEPARTMENT OF TOURISM
Title Procurement of Office Supplies
Area of Delivery

Solicitation Number: 2019-05-0112 Trade Agreement: Implementing Rules and Regulations Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9) Classification: Goods Category: Printing Services Approved Budget for the Contract: PHP 73,500.00 Delivery Period: Client Agency:	Status	Active
	Associated Components	3
	Bid Supplements	0
	Document Request List	5
	Date Published	01/06/2019
	Last Updated / Time	01/06/2019 00:00 AM
	Closing Date / Time	04/06/2019 14:00 PM
Contact Person: John Paulo Samonte Francisco Administrative Officer I 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 psfrancisco.logistics@yahoo.com		

Description

Technical Specifications

Item # 1

Envelope, Brown, Long w/ DOT Logo
 Size : 10" x 15"
 200 lbs., Offset, 1 color
 500 pcs./bx
 Qty.: 5 bxs.
 Estimated Amount: 2,300.00/box

Item # 2

Envelope, Brown, Long w/ DOT Logo
 Size : 9" x 12"
 200 lbs., Offset, 1 color
 500 pcs./bx
 Qty.: 5 bxs.
 Estimated Amount: 1,700.00/box

Item # 3

Letterhead, A4 w/ DOT Logo (Center)
 Size: A4 - 8 1/4" x 11 3/4"
 Color: Two (2) colors
 Stock: Bookpaper 80/100gsm.
 Process: Offset Printing
 500 shts/rm.
 Qty.: 100 rms.

Estimated Amount: 475.00/rm.

Item # 4
DOT Reference Slip
Size: 4 ½" x 6 ½"
Book 50, Offset, One Color, One side Printing
100 pcs/pd.
Qty: 50 pds.
Estimated Amount: 45.00/pd.

Item # 5
DOT Memo Pad w/ DOT Logo (center)
Size: 5.5" x 8 ½"
Book 50, Offset, Two Color
100 pcs/pad.
Qty.: 50 pds.
Estimated Amount : 75.00/pd.

Note: Submit sample of paper.

Partial bids are allowed. All goods are grouped in lots. Bidders shall have the option of submitting a proposal on any or all lots and evaluation and contract award will be undertaken on a per lot basis. Lots shall not be divided further into sub-lots for the purpose of bidding, evaluation, and contract award.

Note: The winning bid shall be determined based on the proposal with most advantageous financial package cost provided that the amount of the bid does not exceed the above total budget.

Contact Person: Rodel Espares
Contact Number: 890-0189
Email: ronshel.mathea121413@gmail.com

Kindly submit your quotation for the purchase of the above requirement, indicating our Solicitation Number & your Company Name in a SEALED ENVELOPE, addressed to Mr. John Paulo S. Francisco at DOT Bldg., 4th Floor, Procurement Management Division, 351 Sen. Gil Puyat Avenue, Makati City

PLEASE SUBMIT THE FOLLOWING DOCUMENTS:

1. Current Mayor's/Business Permit/BIR Certification of Registration (Individual) (In case of recently expired Mayor's/Business permit, submission of the expired Mayor's/Business permit together with the Official Receipt (renewal) shall be accepted.
2. Philgeps Registration Number
3. Latest Income/Business Tax Return (For ABCs above Php500K)
4. Original or Certified True copy of Duly Notarized Omnibus Sworn Statement (see attached form)

Deadline for the submission of Quotation: on or before June 4, 2019 at 2:00 pm

Created by John Paulo Samonte Francisco

Date Created 31/05/2019

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